

Keyneskiers® Constitution

(A) GENERAL

1. The name of the club shall be Keyneskiers (Ski and Snowboard Club of Milton Keynes) referred to as Keyneskiers®.
2. The financial year of the Club will run from 1st May to 30th April.
3. "Skiing" in this Constitution is defined as skiing, snowboarding and other snow related activities.

(B) OBJECTIVES

4. The objectives of the club shall be: -
 - (i) the promotion of skiing in the Milton Keynes area
 - (ii) to facilitate the provision of skiing instruction
 - (iii) the provision of skiing holidays
 - (iv) the provision of social events during the year
 - (v) the holding of regular club meetings
 - (vi) advertising the club and its objectives
 - (vii) fund raising

(C) MEMBERSHIP

Obligation of members

5. All members shall receive a full copy of this constitution and the membership application form when signed confirms that all members agree to be bound by them.
6. A member must be a paid up member when registering for and / or participating in a club holiday.

Membership information

7. The Club shall consist of -:
 - Adult members (within Family Membership or as an individual)
 - Junior members (aged under 18 as at 31st August)
 - Honorary member(s).
8. The membership year shall run from 1st September to the 30th August.
9. The Committee shall have the power to alter the membership year without the agreement of Members in General Meeting and will inform members of the change.
10. No applicant shall be refused membership by reasons of race, colour, creed, religion, age, gender, sexual orientation or disability.
11. The committee reserves the right to refuse membership to the club.
12. All communications from the club shall be sent normally by e-mail address, as notified by the member to the membership secretary.

Other

13. The club may have a President, who shall be elected by Members in General Meeting for a term of 3 years.
14. Honorary members (whose obligation to pay annual fees shall be waived) shall be nominated by the Committee (up to a maximum of 5 people) and shall only be elected by Members in General meeting.

Prospective new members

15. Prospective new members are welcome to come to two meetings without paying any subscriptions.
16. If a meeting has a special fee structure the committee reserves the right to levy any additional fees.
17. Prospective members can apply, and shall be permitted, to join at any time.
18. The joining date commences when payment is made to the Membership Secretary.

(D) SUBSCRIPTIONS

Payment of subscriptions

19. Subscriptions shall be payable as follows: -
 - (i) Existing members - yearly in advance, with payment by 30th September at the rates agreed by the committee
 - (ii) New members - yearly in advance, with payment due before membership is confirmed.
 - (iii) New members joining between 1st December and 30th April will pay a pro rata fee.
 - (iv) New Members joining between May to August will pay the full annual membership fee and have full membership to the end of the following membership year.

Amendment of subscription

20. The Committee shall have the power to alter rates of subscription without the agreement of Members in General Meeting. Members shall be informed of any such alteration by 31 August, such alterations to become effective immediately.

Additional fees

21. The Committee reserves the right to charge an initial joining fee.
22. The Committee shall levy no other fees, without the agreement of Members in the General Meeting.

(E) TERMINATION OF MEMBERSHIP

Cessation of membership from non-payment of subscriptions

23. Any member who has not paid his or her subscription by 30th September shall be suspended from membership, unless the relevant annual fees are paid in full within 1 month of the 30th September.
24. If the subscription is not paid by 31st October, membership of the club will lapse.
25. Any member, whose conduct in the opinion of the Committee has brought the club into disrepute, may be suspended following a meeting of the full Committee.
26. During the period of suspension, the member cannot take part in any club activities including the registration for, and participating in, any club holidays.
27. The Secretary will notify the member, in writing, the decision of the Committee and the terms of the suspension.
28. The decision of the Committee is final and there can be no Appeal.

Financial interest

29. Any person who ceases to be a member of the club for any reason whatsoever, shall have no rights or interest in any property, assets or funds of the club from and including the date of cessation of membership.

(F) COMMITTEE

30. A Committee shall manage the affairs of the Club and shall consist of the following Officers:
 - Chair
 - Secretary
 - Treasurer
 - together with not less than 4 other members.
31. The President shall be an ex-officio Member of the Committee and is entitled to vote.
32. Members may attend meetings of the Committee but are not entitled to vote.
33. Organizers of club holidays will be required to become members of the committee, with effect from the date of acceptance of the holiday proposal by the committee. Organisers will continue to attend Committee meetings up to, and including, the meeting immediately after the holiday date, or until the accounts are signed off.

34. After this period club holiday organizers may resign, or may continue to serve as a committee member without any action or confirmation being required.

Appointment and resignation

35. (i) Members at the Annual General Meeting shall elect the Committee Members of which there will be a maximum of eight.
(ii) Any member can apply to join the committee at any time by submitting a request to the Chair or Secretary for consideration by the Committee.

36. All members of the committee shall resign automatically at each Annual General Meeting but may offer themselves for re-election.

37. The committee members shall confirm the officers of the committee without reference to a General Meeting.

Quorum

38. For any meeting of the Committee, the quorum shall be 3 committee members of which at least one shall be an Officer.

Decisions and voting

39. The committee will generally agree without requiring the recording of votes.

40. Any committee member can request a vote and the results of the vote will be recorded in the Minutes of the meeting.

41. All members of the Committee shall have a single vote. In the event the votes are equal, the Chair shall have the casting vote.

Delegation of powers

42. The Committee may appoint permanent or ad-hoc sub committees as required but shall not delegate any power to commit any financial resources of the club, without the prior approval of the full committee.

(G) MEETINGS

The Committee

43. The committee shall meet at least 6 times per year. At least 7 days clear notice shall be given of any Committee meeting unless members agree to waive notice in case of emergency.

Leave of Absence

44. If a Committee Member does not attend three consecutive Committee meetings, the status of membership of the Committee may be reviewed.

Minutes

45. The Committee will ensure that signed written minutes of committee meetings are kept for the current year and the two preceding financial years.

46. Minutes of committee meetings are available for members on request.

Addition of rules etc.

47. The Committee shall make such written rules, regulations and procedures consistent with the Constitution of the Club as it shall think expedient and such rules, regulations and procedures shall be ratified at the next Annual General Meeting, or Extraordinary General Meeting, and the Committee will advise members accordingly.

Notice of Meetings

48. The accidental omission to give notice of the meeting to any member entitled to receive it shall not invalidate the proceedings at any General Meeting.

Annual General Meeting (AGM)

49. An Annual General Meeting shall be held not longer than 3 months following the end of the financial year.

50. Notice of the AGM shall be given to members at least 1 calendar month prior to the meeting.

51. Nominations for candidates for the committee shall be made in writing to the Secretary at least 21 days before the AGM. Nominations must include written consent of the nominee and the nomination must be seconded by at least one member.

52. If members wish to propose amendments to the Constitution, written proposals must be submitted to the Secretary at least 21 calendar days before the meeting

53. Any member's submissions must be received by the Secretary in accordance with the relevant time scales, evidence of posting, or sending of an e-mail communication, will not be accepted as proof of delivery.

Extraordinary General Meetings (EGM)

54. Any other General Meeting shall be held by order of the Committee or by a written request signed by any ten members.

Amendments

55. Any changes to the constitution agreed and/or ratified and/or approved are final at an EGM or AGM.

Chair

56. The Chair of the Committee will chair the AGM or EGM meeting, or in his/her absence, firstly any other Officer or, in their absence, any other member of the Committee.

Business at an EGM

57. At the EGM, the only business that shall be conducted is that written proposal which has been circulated to all members.

Alterations to Constitution

58. This Constitution may be altered only by a majority of those present and eligible to vote at a General Meeting

Quorum for General Meetings

59. The quorum shall be at least 10% of paid up members, present and eligible to vote. Committee members retiring at a General Meeting, who are present and eligible to vote, are not counted for the purposes of a quorum.

- (i) If the quorum is not present within 30 minutes of the appointed time, the meeting will be adjourned to a date not more than 4 weeks later.
(ii) If no quorum is then recorded, a further date for the AGM will be arranged and those attending will then form the Quorum.

Voting

60. A resolution put to the vote of a General meeting shall be decided upon a show of hands unless, before the declaration of the result on the vote by a show of hands, a ballot is demanded by any member.

61. All adult members are entitled to a single vote only

62. All adult members shall be qualified to a vote upon, or second any motion at a General Meeting.

63. In the case of an equality of votes, whether on the show of hands or on a ballot, the Chair of the meeting shall have a casting vote only.

64. The President shall have a single vote.

65. An Honorary member may attend the AGM but has no entitlement to vote either in a show of hands or in a ballot.

Auditor

66. An auditor who is not a member of the committee shall be appointed at the Annual General Meeting to audit the accounts for the following year.

Facilities

67. All facilities of the club including property, assets shall be available to members and non-members on such terms as the Committee shall from time to time decide.

Insurance

68. The Committee will ensure that a Public Liability policy is maintained in the name of the club and further insurance effected for Club assets as and when required.

Affiliation to Snow Sports England (SSE)

69. The committee shall ensure that a representative will attend the SSE AGM

Constitution inaugurated

January 1982

Current amendment

AGM 26th May 2011